

Ysgol Estyn Community School
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Headteacher Mr Gareth David Jones B Ed (Hons) NPQH Prifathro

5th March 2019

Dear Parents

Parents Evening

We intend holding a Parents' Evening on Wednesday 27th March for all classes. This will allow parents and teachers the opportunity to discuss pupils progress so far and to indicate future targets for individual pupils to work towards during the second half of the year.

Please note that as appointments commence at 3.15 p.m. Junior classes will finish at 3.00 p.m. on this day.

The meetings will be on an interview basis of no longer than 10 minutes in order to see as many parents as possible. Of course if you are unable to attend please contact your class teacher to arrange a meeting at a conveniently arranged time at a later date. Please complete the following form and return to school stating your preferred appointment slot.

Yours sincerely

Mr G Jones
Headteacher

Parent/Teacher Interviews

I do/do not wish to have an interview with my child's class teacher.

Please 'tick' preferred time:

Wednesday 27th March

- 3.15 – 3.30 pm
- 3.30 - 4.00pm
- 4.00 - 4.30pm
- 4.30 - 5.00pm
- 5.00 - 5.30pm
- 5.30 - 6.00pm
- 6.00 - 6.30pm

Child's Name Year

Class teacher Signed

Office use only

Office use only	
Name of Child	
Name of Teacher	
Allocated time	